



# PROCUREMENT FORM

Questions: Call SPARC at (360)416-7570

office Use Only

Pro. Item #: \_\_\_\_\_

Catalog #: \_\_\_\_\_

Title of Item or Service: \_\_\_\_\_ Donor's Estimate of Value: \$ \_\_\_\_\_

Description of Item (including all limitations or restrictions): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Cash Donation \$ \_\_\_\_\_  Sponsor Level \$ \_\_\_\_\_

Donor: Company/Name \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Contact \_\_\_\_\_

Phone \_\_\_\_\_ E-mail \_\_\_\_\_

Signature \_\_\_\_\_

**Please check all that apply:**

- Tangible Item  
(pick-up may be arranged if needed)
- Donor Provided Gift Certificate
- Auction Provided Gift Certificate
- Donor Will Provide Display
- Auction Will Provide Display

Auction Rep: \_\_\_\_\_ Phone \_\_\_\_\_

Return White & Yellow copies to: SPARC, 320 Pacific PL., Mount Vernon, WA 98273 • Donor keeps Pink copy  
501(c)(3) Non-Profit Organization - #91-0775902 - Donations are Tax Deductible